



AMBITIONS
Academies Trust



**KING'S PARK
ACADEMY**

High Expectations Lead to High Achievers

King's Park Academy is part of Ambitions Academy Trust: a multi academy trust comprising of mainstream (primary and secondary) and special schools. AAT secures outstanding achievement and improved life chances for all our pupils. King's Park Academy is on the journey towards outstanding, starting with our belief that 'High Expectations lead to High Achievers'.

We currently have the following internal vacancy:

REPROGRAPHIC ASSISTANT
20 hours per week, term time only
Salary scale Bournemouth grade 3, scp 13-16
£16,191 - £17,169 FTE (pro rata for part-time staff)

We are looking for a friendly, enthusiastic and organised person to provide administrative support to all staff. The job will include photocopying, laminating, ordering stationery and office supplies. We are seeking an experienced practitioner, who is hard working, self-motivated and has a flexible approach to working.

For an informal discussion or visit to the school please contact:

Lindsey Henry (Office Manager)
01202 395138

You will:-

- Be creative and flexible in the way you work
- Have excellent communication skills
- Have a sense of humour
- Be committed to your own professional development and participate fully in the life of the school and community

Closing date for applications: Thursday, 21 September 2017 at 12 noon

(We regret that we are only able to contact successful candidates)

Interviews will take place: Week beginning 2 October 2017

To start employment **as soon as possible**

For an application form/pack please visit our website www.kingspark-academy.co.uk
or telephone 01202 395138 or email lindsey.henry@kingspark-academy.co.uk

**AMBITIONS ACADEMIES TRUST IS COMMITTED TO SAFEGUARDING AND PROMOTING
THE WELFARE OF CHILDREN. RIGOROUS CHECKS WILL BE MADE OF THE SUCCESSFUL
APPLICANT'S BACKGROUND CREDENTIALS, INCLUDING ENHANCED DBS.**

HIGH EXPECTATIONS LEAD TO HIGH ACHIEVERS
PART OF THE AMBITIONS ACADEMIES TRUST