

# Elm Academy

Holloway Avenue, Bournemouth, Dorset BH11 9JN

Tel: 01202 574212

Email: [elm@bournemouth.sch.uk](mailto:elm@bournemouth.sch.uk)

Website: <http://www.elm-academy.org.uk/>



**Principal:** Mrs J Fish

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27<sup>th</sup> February 2018

Dear Parents / Carers

## **UNEXPECTED SCHOOL CLOSURE**

Should the school need to close unexpectedly due to adverse weather conditions, an announcement will be made at half-hourly intervals on the Heart FM Breakfast Show (102.3FM) from 6am to 9am. School closures will also be broadcast on Radio Solent and Fire Radio.

At text message will be sent out as soon as a decision is made to close the school. In addition an update message will be placed on the front page of Elm Academies website.

Please ensure that your child is prepared for the cold weather and suitably dressed in warm outer clothing.

If the school path is icy the site team will grit an access route, please ensure that you and your child/ren remain on the gritted path to avoid the risk of falls and/or slipping. In this event all playgrounds will remain closed. The doors children normally use to enter the school building may need to change and signs will be placed on the doors with staff available to deal with any queries/signpost you in the right direction.

Please **do not ring the school** as the telephone lines will be overloaded with calls.

If the school is open your child will be expected to attend school as normal, any unexplained absence will be treated as an unauthorised absence.

Yours Sincerely

**Mrs Fish**  
**Principal**